

**Galloway Township Board of Education Agenda  
Office of the Board Secretary  
101 South Reeds Road  
Galloway, NJ 08205**

**MINUTES**

**November 13, 2023**

**REGULAR MEETING**

**1. MEETING OPENING**

Procedural: 1.1 Call to Order

**Meeting called to order at 6:03 PM**

Procedural: 1.2 Open Public Meeting Statement

In accordance with Public Law 231, both adequate and electronic notice of this meeting was provided to: The Press, the Galloway Township Municipal Building and the District Website on January 13, 2023.

Procedural: 1.3 Roll Call

**Members present**

Mrs. Madeline Avery, Dr Alexa Beshara-Blauth, Mrs. Susan Coll-Guedes, Mr. James Gentile, Mr. Richard Dase, Mrs. Suzette M Carmen

Absent: Dr. Ebenezer Bilewu, Mrs. Belinda Chester and Dr. Sherri Parmenter

Procedural: 1.4 Flag Salute

**2. MINUTES**

Action, Minutes: 2.1 October 9, 2023 - Regular Meeting Minutes

Action, Minutes: 2.2 October 9, 2023 - Executive Meeting Minutes

Approve Minutes Items #2.1 through #2.2

**Motion by Mr. James Gentile, second by Mrs. Madeline Avery.**

Final Resolution: Motion Carries

Yes: Mrs. Madeline Avery, Mrs. Susan Coll-Guedes, Mr. James Gentile, Mr. Richard Dase, Mrs. Suzette M Carmen

Abstain: Dr. Alexa Beshara-Blauth

Absent: Dr. Ebenezer Bilewu, Mrs. Belinda Chester and Dr. Sherri Parmenter

**3. PUBLIC COMMENT FOR AGENDA ITEMS ONLY**

Information: 3.1 Guidelines for Public Comment at the Board of Education Meeting  
None

#### **4. PRESENTATIONS**

Presentations: 4.1 Introduction of Student Council Representative  
Elanie Mitre-Melo, GTMS Student Council Vice President, gave a report on recent student council activities.

#### **5. SUPERINTENDENT'S REPORT**

Presentations, Reports: 5.1 Attorney's Report

Reports: 5.2 Student Enrollment Report  
Reports: 5.3 Out-of-District Suspension Report  
Reports: 5.4 Harassment, Intimidation and Bullying Report

Information: 5.5 NO VOTE NEEDED - Informational Items Only

#### **6. CURRICULUM & INSTRUCTION**

Action: 6.1 Field Trips  
Action: 6.2 Fieldwork  
Action: 6.3 St. Joseph's University Affiliation Agreement  
Action: 6.4 2023-2024 GTMS Winter Athletic Schedules  
Action: 6.5 Emergent Shelter Agreement - Atlantic County Office of Emergency Management

Approve Curriculum & Instruction Items #6.1 through #6.5  
Mrs. Coll-Guedes - happy to see field trips returning and the community events.

#### **Motion by Mr. James Gentile, second by Dr. Alexa Beshara-Blauth.**

Final Resolution: Motion Carries

Yes: Mrs. Madeline Avery, Dr. Alexa Beshara-Blauth, Mrs. Susan Coll-Guedes, Mr. James Gentile, Mr. Richard Dase, Mrs. Suzette M Carmen

Absent: Dr. Ebenezer Bilewu, Mrs. Belinda Chester and Dr. Sherri Parmenter

#### **7. FINANCE & FACILITIES**

Information, Reports: 7.1 Finance and Facilities Committee Update  
Chairperson Mr. Dase gave update.

Action, Information, Reports: 7.2 Food Service Reports

Action: 7.3 Investment Report(s) for September 30, 2023  
Action: 7.4 Board Secretary's Monthly Certification  
Action: 7.5 Financial Report of the Board Secretary  
Action: 7.6 Board Report of Receipts & Expenditures  
Action: 7.7 Transfers for Ratification  
Action: 7.8 Bills for Payment  
Action: 7.9 Professional Services Contract(s)  
Action: 7.10 Non-Fair and Open Contracts  
Action: 7.11 2024-2025 Preschool Program Plan and Projected Enrollment  
Action: 7.12 Atlantic and Cape May Counties Association of School Business Officials (ACCASBO) Joint Insurance Fund (JIF) Membership Renewal  
Action: 7.13 Atlantic and Cape May Counties Association of School Business Officials (ACCASBO) Joint Insurance Fund (JIF) Indemnity and Trust Agreement

Action: 7.14 2023-2024 Education Foundation Grants  
Action: 7.15 Accept Gifts, Grants & Donations  
Action: 7.16 2023-2024 Home Instruction  
Action: 7.17 2023-2024 Bus Evacuation Drill #1  
Action: 7.18 Professional Development  
Action: 7.19 Tuition Payable for McKinney Vento Students  
Action: 7.20 Tuition Receivable for McKinney Vento Students  
Action: 7.21 Tuition Payable for Special Education Students  
Action: 7.22 Comprehensive Maintenance Plan & M-1  
Action: 7.23 Maintenance Reserve Account Withdrawal  
Action: 7.24 Authorizing Disposal of Surplus Property  
Action, Information: 7.25 Community Use of School Facilities

Approve Finance & Facilities Items #7.2 through #7.25

Mrs. Coll-Guedes - Thank you to the Galloway Township Education Foundation for the generous grants.

**Motion by Mr. James Gentile, second by Dr. Alexa Beshara-Blauth.**

Final Resolution: Motion Carries

Yes: Mrs. Madeline Avery, Dr. Alexa Beshara-Blauth, Mrs. Susan Coll-Guedes, Mr. James Gentile, Mr. Richard Dase, Mrs. Suzette M Carmen

Absent: Dr. Ebenezer Bilewu, Mrs. Belinda Chester and Dr. Sherri Parmenter

**8. PERSONNEL**

Action: 8.1 Retirement(s)

Approve Agenda Item #8.1

**Motion by Mr. James Gentile, second by Dr. Alexa Beshara-Blauth.**

Final Resolution: Motion Carries

Yes: Mrs. Madeline Avery, Dr. Alexa Beshara-Blauth, Mrs. Susan Coll-Guedes, Mr. James Gentile, Mr. Richard Dase, Mrs. Suzette M Carmen

Absent: Dr. Ebenezer Bilewu, Mrs. Belinda Chester and Dr. Sherri Parmenter

Action: 8.3 Resignation(s)

Action: 8.4 Transfer(s)

Action: 8.5 Appointment(s)

Action: 8.6 Mentor(s)

Action: 8.7 Leave(s) of Absence

Action: 8.8 Adjustment(s)

Approve Personnel Items #8.3 through #8.8

**Motion by Mr. James Gentile, second by Dr. Alexa Beshara-Blauth.**

Final Resolution: Motion Carries

Yes: Mrs. Madeline Avery, Dr. Alexa Beshara-Blauth, Mrs. Susan Coll-Guedes, Mr. James Gentile, Mr. Richard Dase, Mrs. Suzette M Carmen

Absent: Dr. Ebenezer Bilewu, Mrs. Belinda Chester and Dr. Sherri Parmenter

Information: 8.10 Introduce and Welcome New Hires

## **9. POLICY**

Information, Reports: 9.1 Policy Committee Report  
Mr. Santilli gave committee report update.

Action: 9.2 Policy 1140 Affirmative Action Program  
Action: 9.3 Policy 1220 Employment of Chief School Administrator  
Action: 9.4 Policy 1230 Superintendent's Duties  
Action: 9.5 Policy 1240 Evaluation of Superintendent  
Action: 9.6 Policy 1330 Evaluation of School Business Administrator  
Action: 9.7 Policy 1400 Job Descriptions  
Action: 9.8 Policy 1510 Americans with Disabilities Act  
Action: 9.9 Policy 1511 Board of Education Website Accessibility  
Action: 9.10 Policy 1523 Comprehensive Equity Plan  
Action: 9.11 Policy 1530 Equal Employment Opportunities  
Action: 9.12 Policy 1550 Equal Employment Anti-Discrimination Practices  
Action: 9.13 Policy 1570 Internal Controls  
Action: 9.14 Policy 1581 Domestic Violence  
Action: 9.15 Policy 1613 Disclosure and Review of Applicant's Employment History  
Action: 9.16 Policy 1642.01 Sick Leave  
Action: 9.17 Policy 2110 Philosophy of Education District Mission Statement  
Action: 9.18 Policy 2200 Curriculum Content  
Action: 9.19 Policy 2210 Curriculum Development  
Action: 9.20 Policy 2220 Adoption of Courses  
Action: 9.21 Policy 2230 Course Guides  
Action: 9.22 Policy 2260 Affirmative Action Program for School and Classroom Practices  
Action: 9.23 Policy 5751 Sexual Harassment of Students  
Action: 9.24 Policy 5752 Marital Status and Pregnancy  
Action: 9.25 Policy 5755 Equity in Educational Programs and Services  
Action: 9.26 Policy 5756 Transgender Students

Approve Policy Items #9.2 through #9.26

### **Motion by Mr. James Gentile, second by Mrs. Madeline Avery.**

Final Resolution: Motion Carries

Yes: Mrs. Madeline Avery, Dr. Alexa Beshara-Blauth, Mrs. Susan Coll-Guedes, Mr. James Gentile, Mr. Richard Dase, Mrs. Suzette M Carmen

Absent: Dr. Ebenezer Bilewu, Mrs. Belinda Chester and Dr. Sherri Parmenter

## **10. BOARD INFORMATIONAL ITEMS**

Information: 10.1 Board Calendar

Action: 10.2 Settlement Agreement

Information: 10.3 Special Events

## **11. OLD BUSINESS**

Action: 11.1 Affirm HIB Determination Reports

Approve Old Business Item #11.1 through #11.2

**Motion by Mr. James Gentile, second by Dr. Alexa Beshara-Blauth.**

Final Resolution: Motion Carries

Yes: Mrs. Madeline Avery, Dr. Alexa Beshara-Blauth, Mrs. Susan Coll-Guedes, Mr. James Gentile, Mr. Richard Dase, Mrs. Suzette M Carmen

Absent: Dr. Ebenezer Bilewu, Mrs. Belinda Chester and Dr. Sherri Parmenter

**12. PUBLIC COMMENT**

Information: 12.1 Guidelines for Public Comment at the Board of Education Meeting  
None

Discussion: 12.2 Board Members Comments

Mr. Dase - pleased to have attended today's Veteran's Day celebration at GTMS. Thank you to the staff and students.

Mrs. Coll-Guedes - reminders to parents that it is report card time and to check on-line, as well as include your children in process.

Mrs. Avery - Galloway Township Education Foundation is seeking new members.

**13. EXECUTIVE SESSION (IF NEEDED)**

Procedural: 13.1 Possible Recess to Executive Session  
None

Action: 13.2 Reconvene Open Public Meeting

**14. EXECUTIVE SESSION ACTION (IF NEEDED)**

**15. ADJOURNMENT**

Action: 15.1 Adjourn Meeting

**Motion by Mr. James Gentile, second by Dr. Alexa Beshara-Blauth.**

Final Resolution: Motion Carries

Yes: Mrs. Madeline Avery, Dr. Alexa Beshara-Blauth, Mrs. Susan Coll-Guedes, Mr. James Gentile, Mr. Richard Dase, Mrs. Suzette M Carmen

Absent: Dr. Ebenezer Bilewu, Mrs. Belinda Chester and Dr. Sherri Parmenter

**Motion to adjourn the meeting at 6:22pm**

Respectfully Submitted,

Joy N. Nixon, CPA, MBA  
School Board Administrator/Board Secretary